



Annual Campus Security Report

2010

International Professional School of Bodywork



The *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (20 U.S.C. Section 1092(f)) requires that institutions of higher education disclose information about campus safety policies and procedures and crime statistics to all current faculty members, staff and students, and to make such information available to prospective faculty members, staff and students, if requested.

International Professional School of Bodywork, by its very nature (a college serving the adult learner, without on-campus residence halls or typical college social activity) is not as susceptible to on-campus crime as are its sister institutions. However, prudence requires that each of us pause and reflect on what we can do to help prevent crime before it occurs; how we should react if we are the victim (or witness) of a crime; and the action we should take once a crime has occurred.

This annual report highlights areas of which each of us should be aware and actions which we can take as individuals, and collectively, to help reduce our exposure to criminal acts. Please review the information contained herein and, if you have any recommendations as to how the College can better prevent on-campus crimes, or respond to crimes which have occurred, we would like to hear from you.

Sincerely,

Nancy L. Herbst
Executive Director

Crime Prevention is the responsibility of each person working at, attending school at, or visiting, a College facility. Crime prevention is best served by the vigilant surveillance of the premises and reporting any suspicious personal behavior. Each person should have a pre-thought-out plan of action in the event they should become involved in, or be a witness to, a criminal act. By following the below-listed generally prudent rules, each employee or student will help ensure that they will not become the victim of a crime:

- Park your car in College-designated parking areas, if possible.
- Do not leave items in your car which are visible from the outside; rather, place the items in the locked trunk of your car, or under a car seat, if possible.
- Lock all car doors, and check them, before leaving your parked car. Keep your car key in your hand until you are in a well-lighted, or heavily-trafficked area. This will allow you to rapidly re-enter your vehicle, should you see a suspicious person in the area.
- You may want to invest in a mechanical locking device, or electronic alarm system for your car. If you have such a device/system, ensure that you use it each time you park your car.
- Be alert for strangers in the classroom or work area. If you see an unfamiliar face in the vicinity, proceed to your work/class area, and then report the matter immediately.
- If you work in a college office, get in the habit of closing and locking your office door each time you must leave the office unattended.
- Do not leave valuable articles in open view in your office; place them in a locked desk drawer or in a sheltered location.
- Have a plan of action in mind, should you be accosted. If you have an authorized anti-personnel protection device (e.g., MACE or pepper spray) with you, ensure that it is readily accessible and ready for use.
- In case of a personal attack, scream as loudly as you can and run toward a more lighted or highly trafficked area. Do not voluntarily enter an assailant's automobile, or go with an assailant to a more remote location.
- If you are a woman and find yourself cornered or in a dangerous situation, kick your assailant as hard as you can in the groin; you have much more strength in your legs than in your arms.
- If an assailant demands your money, you may want to take out a pre-positioned amount of money and throw it away from you and then take off running as fast as you can, in the opposite direction.
- Try to note the size and physical characteristics of your assailant, as well as the color and make of car (if appropriate), and give the person to whom you are reporting the crime as much information as you can.
- Should you be accosted, give the assailant your purse or wallet and do not attempt to resist.
- If you are not able to report the crime immediately, jot down your recollections so that you can better recall the information when you do report the crime.

The College Drug and Alcohol Abuse Prevention policy and attachments can be found in the College's catalog and on the College e-mail system. In addition, a drug and alcohol abuse prevention statement of policy is given to each student upon enrollment and each employee upon hiring.

Registered Sex Offender Information

The State of California requires registered sex offenders to register with the police in the jurisdiction in which they reside. The State makes this information available to law enforcement agencies. In addition, you may find such information at <http://www.meganslaw.ca.gov>

Campus Security

IPSB provides academic advising services and/or offers academic classes at various locations throughout San Diego. Security at these various locations is provided as indicated below.

- **College -Leased Facilities.** The College or the landlord of College-leased facilities provides security services for the facilities. Security services are coordinated on behalf of the College through the Executive Director. Security services may include periodic monitoring and/or video surveillance, alarm systems, and lockout systems.
- **Classes Held off Campus at an Employer's Site.** The employer upon whose premises the College conducts classes is responsible for security of its premises. The administrator in charge of the College center closest to the employer's premises interfaces with the employer to ensure compliance with the employer's security policies and reporting of security violations.

Access to College Facilities

Access to leased, licensed or employer-owned facilities may be controlled, during specified hours, by the landlord or employer.

Reporting

Report any criminal offense or possible criminal offense you witness or are a victim of to the administrator in charge of the campus you are on as soon as practicably possible, and to security personnel if they are present at the time the crime takes place. If no one is available to meet with you in person, contact the Executive Director at (858) 505-1100, Ext. 311. If you or someone else is in danger and/or College personnel or security personnel are not there to assist you, call "9-1-1" and make your report directly to the local city police, following up with a report to the campus administrator at your earliest opportunity.

In all cases, any security violations or crimes that occur at any IPSB location, which is leased, owned or licensed, or any offsite location at which the College provides classes, shall be communicated to the Executive Director and the Safety Officer.

The College will investigate and take action, as it deems appropriate, in the event of a report of criminal activity.

The College will alert staff and students in the event a pattern of criminal activity becomes apparent (e.g., a number of automobile break-ins or assaults on visitors in a specific geographic area.)

The following is a list of contact names and numbers:

Executive Director
Nancy L. Herbst
(858) 505-1100, Ext. 311

Safety Officer
Cindy
(858) 505-1100, Ext. 303

Director of the Massage Therapy Center
Erin Kinoshita
(858) 490-1154

Local Police and Fire Departments:

San Diego Police Departmen
9225 Aero Drive
San Diego, CA 92123-2413
(858) 495-7900

9621 Ridgehaven Court
San Diego, CA 92123-1636
(858) 974-2222

3750 Kearny Villa Road
San Diego, California 92123-1741
(858) 974-9706

2010 Reportable Crimes

2010 Reportable Crimes ON-CAMPUS

| | Murder/Non-negligent Manslaughter | Forcible sex offenses (inc. forcible rape) | Robbery | Aggravated Assault | Burglary | Motor Vehicle Theft | Arson | Negligent Manslaughter | Liquor Violations | Drug Abuse Violations | Weapons Possession |
|-----------------------------|-----------------------------------|--|----------|--------------------|----------|---------------------|----------|------------------------|-------------------|-----------------------|--------------------|
| Campus | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| MTC | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total No Hate Crimes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

2010 Reportable Crimes NON-CAMPUS

| | Murder/Non-negligent Manslaughter | Forcible sex offenses (inc. forcible rape) | Robbery | Aggravated Assault | Burglary | Motor Vehicle Theft | Arson | Negligent Manslaughter | Liquor Violations | Drug Abuse Violations | Weapons Possession |
|---------------------|-----------------------------------|--|----------|--------------------|----------|---------------------|----------|------------------------|-------------------|-----------------------|--------------------|
| Campus | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| MTC | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Crimes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

2010 Reportable Crimes PUBLIC PROPERTY

| | Murder/Non-negligent Manslaughter | Forcible sex offenses (inc. forcible rape) | Robbery | Aggravated Assault | Burglary | Motor Vehicle Theft | Arson | Negligent Manslaughter | Liquor Violations | Drug Abuse Violations | Weapons Possession |
|---------------------|-----------------------------------|--|----------|--------------------|----------|---------------------|----------|------------------------|-------------------|-----------------------|--------------------|
| Campus | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| MTC | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Crimes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |



International Professional School of Bodywork
www.ipsb.edu

Campus

9025 Balboa Avenue, Suite 130
San Diego, California 92123
(858) 505-1100

Massage Therapy Center

1414 Garnet Avenue
San Diego, California 92109
(858) 490-1154

Equal Education and Employer Opportunity Provider

International Professional School of Bodywork is accredited by the Commission on Massage Therapy Accreditation (COMTA) and approved by the Bureau for Private Post-Secondary and Education (BPPE)